



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SHRI V R PATEL COLLEGE OF  
COMMERC, MEHSANA

- Name of the Head of the institution DR.JAGDISHBHAI K. PATEL
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 9624635323
- Mobile No: 9824611004
- Registered e-mail vrpccm.yahoo.co.in
- Alternate e-mail prinjkpatel@yahoo.co.in
- Address NAGALPUR ROAD , STATE HIGHWAY
- City/Town MEHSANA
- State/UT MEHSANA
- Pin Code 384002

##### 2.Institutional status

- Affiliated / Constitution Colleges Affiliated
- Type of Institution Co-education
- Location Semi-Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Hemchandracharya North Gujarat University, Patan**
- Name of the IQAC Coordinator **Dr.Alpa Jani**
- Phone No. **9624635323**
- Alternate phone No. **9825072106**
- Mobile **9824611004**
- IQAC e-mail address **alpajani1820@gmail.com**
- Alternate e-mail address **dutta\_jayshri@yahoo.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)** <https://www.vrpccm.org/page/aqar>

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.vrpccm.org/images/download/Academic%20Calendar%202023-2024-1378.pdf>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>75.5</b>	<b>2012</b>	<b>31/07/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.02</b>	<b>2019</b>	<b>05/05/2014</b>	<b>04/05/2019</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.01</b>	<b>2024</b>	<b>15/03/2024</b>	<b>15/03/2029</b>

**6.Date of Establishment of IQAC** **01/07/2008**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shri V. R. Patel College of Commerce, Mehsana	Finishing School	KCG, Govt. of Gujarat	2023-2024	253334
Shri V. R. Patel College of Commerce, Mehsana.	KCG Udisha	KCG, Govt. of Gujarat	2023-2024	92920

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Accomplishment of Appointment of Teaching Faculties in the College for Academic Enhancement

2. STUDIO-Teaching learning studio has been developed for improving teaching and learning.

3. Elevator for disabled friendly students and Blind people

4. Completion of NAAC Accreditation

5. Solar Panel: There are Solar Panel installed in the rooftop for energy conservation.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Completion of NAAC Accreditation	Achieved

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Sardar Vidyabhavan Trust	10/01/2025

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	SHRI V R PATEL COLLEGE OF COMMERC, MEHSANA
• Name of the Head of the institution	DR.JAGDISHBHAI K. PATEL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9624635323
• Mobile No:	9824611004
• Registered e-mail	vrpccm.yahoo.co.in
• Alternate e-mail	prinjkpatel@yahoo.co.in
• Address	NAGALPUR ROAD , STATE HIGHWAY
• City/Town	MEHSANA
• State/UT	MEHSANA
• Pin Code	384002
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Hemchandracharya North Gujarat University, Patan
• Name of the IQAC Coordinator	Dr.Alpa Jani

• Phone No.	9624635323
• Alternate phone No.	9825072106
• Mobile	9824611004
• IQAC e-mail address	alpajani1820@gmail.com
• Alternate e-mail address	dutta_jayshri@yahoo.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.vrpccm.org/page/aqar">https://www.vrpccm.org/page/aqar</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.vrpccm.org/images/download/Academic%20Calendar%202023-2024-1378.pdf">https://www.vrpccm.org/images/download/Academic%20Calendar%202023-2024-1378.pdf</a>

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<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>				
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2. STUDIO-Teaching learning studio has been developed for improving teaching and learning.				

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Completion of NAAC Accreditation	Achieved
<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Sardar Vidyabhavan Trust	10/01/2025
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2023-2024	20/01/2024
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>In order to develop the all-round capabilities of the students the college ensures promotion of multi disciplinary and inter-disciplinary learning approach on the campus. As the institute is an affiliated college, we follow curriculum designed by Affiliating University. The college believes in overall development of the students. Thus, we do follow inerdisciplinary approach in teaching process. The institute has firm mission of educating the Youth of India knowledgeable, responsible, skilled, cultured, self-reliant, self-. disciplined, adventurous, confident and competent human-beings. The Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum for enhancing the holistic approach in students. The institute follows NEP 2020 and credit-based syllabus. in affiliation with Hemchandracharya North Gujarat University, Patan. It includes</p>	

Commercial Study Concepts, Ethical value based concepts, Sportsmanship Concepts, environmental. sustainability concepts, communal harmony and national integration based learning practices under the head of NCC AND NSS. Along with curriculum, the institute has efforts in the directions for arranging the value-added courses like study of the humanities, language, technical aspects, employability skills, and more. It aims is to integrate Commerce stream with globalized world. This framework of value-added courses will help the students. to develop their character traits such as perseverance, responsibility, and citizenship that will serve them well throughout their life. As the College has implemented NEP 2020 from the current Academic year, the institute will provide platform to young generation to identify Society's issues by engaging themselves in Research based learning and pave the solutions for the same.

#### **16.Academic bank of credits (ABC):**

The College has implemented National Education policy from the current academic year. However, the College is affiliated to Hemchandracharya North Gujarat University , Patan, Gujarat. The University frames the Curriculum of all the subjects to be delivered in the affiliated institutions. The university has suggested to implementation of Academic Bank of Credits for first year students. Accordingly, the college has been informed to create ABC accounts of all first-year students in Digi Locker. The first-year students have created their ABC accounts, and their ABC IDs are forwarded to affiliated university as per the Guideline of Affiliating UNiversity.

#### **17.Skill development:**

The aim of the college is to promote skill-based quality education; hence it ensures skill development among students and faculty members. We are trying to apply appropriate techniques, resources, and modern ICT tools. The college has clear vision "to impart qualitative and value-based commerce education for academic excellence" the following are continuous efforts by Teachers to enhance student's skills in various areas:

- 1.Finishing School Centre
2. For competitive examinations
3. Career counselling
4. Soft skill development
5. Remedial coaching
- 6.SCOPE-Language DELL lab
7. Bridge courses
- 8.Yoga and meditation
- 9.Personal Counselling
- 10.Women Entrepreneur Development
11. Women Development Programmes
12. Placement Cell
- 13.Gymnasium
14. NCC with 40% Girl Reservation

The College offers various Value Added and Certificate courses also strengthening the skills of the students.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The biggest challenge is to integrate students to acquire inclination for learning new language and adapting culture also. The curriculum in various programs offered at the college has wide scope for preservation and promotion of India's cultural wealth through the integration of Indian Knowledge systems particularly through Core, Electives, Soft skills and Foundation courses. Institute caters to vernacular students by offering graduation in Gujarati medium - regional language for a better understanding of the subject by vernacular medium students. The college organizes various Cultural programmes based on Indian Philosophy, Indian Epics, Vedas and Upanishadas, Indian culture and Heritage. The College has Yog Teacher Training Centre also that integrates Yoga courses and every day practice of yoga on Stress Management that integrates elements of the Indian tradition like Yoga and meditation. The Institute has always promoted Indian language, tradition and culture through webinars/seminars/several day celebrations. From the academic year 2023-24, courses of IKS has been integrated in the curriculum of B.Com Semester 1 programs as per NEP 2020 guidelines of Affiliating University.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College has implemented New Education policy 2020 from the current academic year. However, the College is affiliated to Hemchandracharya North Gujarat University, Patan, Gujarat. The University frames the Curriculum of all the subjects to be delivered in the affiliated institutions. The Curriculum of all Semester papers have Specific objectives. The college offers programs and courses with Learning outcome based curricula with definite PO, PSO and CO. The microplanning of teaching in the class, internal evaluation methods and term papers writings are given to the students. Every year our College organises Industrial visit to provide practical learning to the students. The college is also giving equal opportunity to groom professionally by offering Finishing School training to the final year students to enhance their employability skills. The college is constantly focusing on practical learning based education. College aware students for career options and higher education opportunities, resulting in precise planning by a student to select the path after the course. By hosting Seminars, Conferences, Workshops, Certificate Courses, and other events, the institution offers several opportunities beyond the curriculum to widen students' horizons of learning. The

institution has all the necessary physical facilities and skilled employees to deliver results-focused education.

## 20.Distance education/online education:

The Collge has own "Recording Studio" for teachers to conduct online teaching on various platforms as well as to record and edit videos.The teaching fraternity has gained knowledge of various online teaching tools like Google Class Rooms, Zoom Class, Webex, and Microsoft Teams.The training imparted to teachers for online teaching in the post-pandemic period open up the possibility of offering various courses through open and distance learning mode.A repository of digital content has been created via LMS through e-library facility of the college where digital content, including recorded lectures by faculties is made available for students digital and distance learning. In addition, college campuses are converted into wifi campuses with high-speed internet access for all students. Students are encouraged to pursue courses offered by SWAYAM and various open-source MOOCs. All the faculties are given personla Laptop to develop E-content for students. Every faculty has active Blog to provide E-content to the Students.

## Extended Profile

### 1.Programme

1.1	122
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2496
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	568
Number of seats earmarked for reserved category as per GOI/	

State Govt. rule during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
2.3		1043
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		15
Number of full time teachers during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2		18
Number of Sanctioned posts during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		21
Total number of Classrooms and Seminar halls		
4.2		14113817
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		94
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Hemchandracharya North Gujarat University , Patan, Gujarat. The University frames the Curriculum of all the subjects to be delivered in the affiliated institutions. The College firmly ensures effective curriculum delivery through a coordinated, well planned and documented process as per the framed Academic Calendar given by University. All the Teachers of the institute play a important role in curriculum designing being member of Board of Studies at University level. The IQAC paves the crucial path for the smooth execution of all academic activities. The institute prepares an Academic calendar in advance before the onset of academic year and effectively implements the same. All the Faculty members are briefed for the same in the commencement of the year. The College IQAC regularly suggests improvement in the academic and administrative activities. The Feedback from all stakeholders are also collected and analyzed on a regular basis, and if necessary remedial measures are taken by the college IQAC. For the effective curriculum delivery, faculties use a strategy of student-centric learning methods. Efficient use of PPTs, video lectures, models, charts are creative medias for efficient academic enhancement. The college organizes expert lectures of eminent academicians and industrialists for the improvising and updating knowledge. The college has Telegram ccount through which we can reach to studnets to acknowledge them for academic schedule.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.vrpccm.org/images/download/Academic%20Calendar%202023-2024-1378.pdf">https://www.vrpccm.org/images/download/Academic%20Calendar%202023-2024-1378.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute's Academic Calendar is prepared in synchrony with North Gujarat University academic calendar. The college academic calendar is prepared in advance before the commencement of the semester by the IQAC coordinator, along with active cooperation and valuable inputs from the time-table committee, the examination Committee, and Cultural Committee. Adhering to this

college academic calendar meticulously, all the faculties plan their activities accordingly. Every department prepares its schedule for term paper allotment and collection, unit tests, seminars, projects, field work which are part of continuous internal evaluation. The Exam dates are notified through the college academic calendar and are also displayed on the college notice boards as well as announced by faculty in the respective classes in advance. The submission dates and deadlines for term papers are also announced by respective faculty member in advance. Along with regular study tests and term papers, surprise tests are also conducted by the concerned faculty to enhance comprehension level of the students. After assessment, the assignments are shared with students their flaws are identified and rectified and marking pattern is also discussed. The internal marks are calculated as per the specific structure by examination committee and displayed to students before commencement of university exams. The students are asked to sign in the internal assessment mark lists/ registers of teachers once they are satisfied with the marks obtained.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.vrpccm.org/images/download/Academic%20Calendar%202023-2024-1378.pdf">https://www.vrpccm.org/images/download/Academic%20Calendar%202023-2024-1378.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
2	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
10	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
773	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
773	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Future of any Nation is in the hands of youth today. Thus, it is an inevitable educational need to teach students ethical values. The Institution offers courses that integrate crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.

- In the Curriculum prescribed by the Affiliating University, the College offers NSS-National Service Scheme, NCC-National Cadet Corps, Sports to all newly admitted students on the mandatory subject.
- In NCC, the College has both Girl and Boy NCC Unit. It provide gender equity to the students throughout their academic journey.
- Along with Curriculum, the college is giving platform to the students by arranging various activities such as Saptdhara (Seven Bands) Activities. Through various cultural Competitionse.g. (Essay, Writing, Debate, Elocution, Street Plays, Rangoli, Cartoon, spot photography etc.).
- The college tries to touch upon Gender, Environment and Sustainability, Human Values and Professional Ethical issues and makes the students healthy human being for a healthy society. Moreover, the College also addresses the cross-cutting issues through NSS, NCC and Women Development and Women Entrepreneur activities.
- We, also pave path to students for Human Values and Professional Ethics by organizing Voters' Awareness, E-banking Awareness, and celebration of National Festivals, Teacher's Day, Guru Purnima, Yoga Day, Sports Day, National Leaders' Birth Anniversaries and many more.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

765

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	<a href="#">View File</a>	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>	Any additional information(Upload)	<a href="#">View File</a>	
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URL for stakeholder feedback report	<a href="#">View File</a>								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>								
Any additional information(Upload)	<a href="#">View File</a>								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>								
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URL for feedback report	<a href="https://www.vrpccm.org/page/feedback">https://www.vrpccm.org/page/feedback</a>								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of sanctioned seats during the year</b>									
1260									
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File Description	Documents								
Any additional information	<a href="#">View File</a>								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>									

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

568

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The techniques used for assessing learning levels and improving performance include the following methods: 1. Orientation program: It is organized for newly admitted students at the beginning of every academic year. The college tried to orient students on online mode due to pandemic. We do acquaint students regarding various curricular and extracurricular activities organized in the college.

2. Tests, Quiz, Presentations and seminars: Online Tests, Quiz have been conducted at department level to analyze for segregating the slow and advanced learners.

4. Counselling: Pandemic situation make students disturbed in some cases. Home assignments, question paper solving, and personal counselling were provided to them to bring them into a main stream.

5. Finishing School: The College received the Nodal Centre for Finishing School from Higher Education Department, KCG. The advanced and slow learners are benefited in this training. Finishing School trainers enable students to develop their life, employability and spoken English skills.

File Description	Documents
Link for additional Information	<a href="https://www.vrpccm.org/page/skill-development">https://www.vrpccm.org/page/skill-development</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2496	15

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following strategies are used to enhance learning experiences:

#### Experiential learning:

- **Class Interaction:** Interactive method of teaching during regular theory classes through group discussion is adopted
- **Mentoring:** We do mentor the students academically and emotionally for their development.
- **Term Papers:** Students are encouraged to browse, prepare question banks and hand-outs related to subjects.
- **Book Review:** Students are encouraged to write Book review on from the curriculum or on any Book.

#### Participative learning:

- **Group Discussion:** Discussion helpsto enhance leadership skills and fear free speaking
- **Study Tour:** Educational visit helps to get practical knowledge.
- **The use of ICT by Student:** Students are encouraged to make power point presentations on completion of projects.

#### Problem Solving Methodologies:

- **Guest Lectures:** We do invite special renowned expert to pave the path of specialization to the students in particular areas
- **Presentation:** The students use to give presentation on various topics for enhancing their skill in resolving problems.

#### ICT- enabled tools :

- Teaching through Power Point presentation on Classroom projectors
- In 4 ICT Enabled Smart Board contained classroom, the Teachers use to teach curricula.

Online teaching tools: Faculty Recorded Audio-Video lectures are available on College YouTube channel. STUDIO: The college has dedicated, specific and well managed studio for delivering effective teaching.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The learning experience of the students is improved by various methods of experimental and participatory learning. The problem-solving methodologies are also implemented to increase the involvement of students in the learning process and to bridge the gap between theory and practice. The following strategies are used to enhance learning experiences amongst students:

Teachers use ICT-enabled tools including online resources for effective teaching and learning process:

- Teaching through Power Point presentation on Classroom projectors
- In 4 ICT Enabled Smart Board contained classroom, the Teachers use to teach curricula.

Online teaching tools: Faculty Recorded Audio-Video lectures are available on College YouTube channel.

STUDIO: The college has dedicated, specific and well managed studio for delivering effective teaching.

The list of ICT Tools available is attached in the file.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.vrpccm.org/">https://www.vrpccm.org/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

We believe that teaching-learning and evaluation is two sides of a single coin. We also believe that evaluation of students is also important feedback to improve the quality of learning and teaching. An examination committee is constituted to coordinate internal examination. Our college is affiliated to Hemchandracharya North Gujarat University, Patan hence for external examination college is following rules and guidelines of the university. Transparency in the internal assessment is maintained by:

- Displaying students' marks on the notice board. It is also posted on the college website.
- By showing answer books to the students in the classrooms and pointing out the errors committed by them, if any.
- The answer books for the internal tests are preserved for one semester after the university results are declared.

- Prior to submitting the internal marks to the university they are displayed on the notice board and the students are informed to report to the Principal in case of any discrepancy in marks.
- Subjects where two teachers teach the same course, papers are set by both the teachers and one teacher evaluates paper of first internal test and the second teacher will evaluate the second internal test.
- To decide the best students, best NCC cadets & NSS volunteers, the teacher in charge, in consultation with the Principal, evaluates the students in terms of performance, etiquette, communication skills, leadership abilities, problem solving capacity and overall performance. The students, selected by the teacher concerned, are given prizes at the time of college annual day celebration.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The mechanism for redressal of grievance with reference to evaluation at the college level is that the student can directly approach the respective subject teacher and share his/her problem. Very rarely if not satisfied the students can approach the Principal who will then tackle the matter by looking at the answer books of the students and necessary measures are taken taking the opinion of the teacher into consideration and in rare cases another subject matter expert is asked to go through the answer books once again to know the truth.
- At the university level there is a facility of reassessment and rechecking which the students can avail.
- In case the students have complaint regarding the question paper, it is brought to the notice of the university authority who looks into the matter and tries to resolve the same.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Programme Outcomes (POs):

The college website entitle as <https://www.vrpccm.org/images/pdf/programme-course-outcomes.pdf> displays the Programme outcomes (POs), Course outcomes (COs) for all Programme offered by the institution.

Before the commencement of Academic year all the HoDs have their department meetings to discuss the syllabus and the course outcomes with the faculties. The POs and COs are communicated to the newly admitted students in the Orientation Program, along with the academic activities, achievements, and creative practices of the institute. The POs and COs are well communicated and discussed in detail with the students through the Mentor Meetings by the respective faculties.

Programme Specific Outcomes (POs) - are designed to describe the skills that the students acquire along with the subjective learning for career, employability as well as entrepreneurship cultivation. Along with the classroom teaching, special emphasis is given to Field Visits, Training, project-based learning, subject based presentation and seminars.

### Course Outcomes (COs):

In order to make the students as well as teachers aware of the stated Course outcomes at UG as well as PG levels, we prepare PROSPECTUS every year in advance and it is provided to the students seeking admission in our college. The prospectus contains curricular, co-curricular and extra-curricular activities as well. The major programmes, courses and activities are: B. Com., M. Com., SCOPE, DELL, TALLY Accounting, and N.S.S., N.C.C., Sports, Cultural activities and so on.

PROSPECTUS link: <https://www.vrpccm.org/page/prospectus>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.vrpccm.org/images/pdf/programm e-course-outcomes.pdf">https://www.vrpccm.org/images/pdf/programm e-course-outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### ATTAINMENT OF POS:

The college has planned the teaching, learning and assessment strategies in such a way as to balance each of the specified learning outcomes i.e. PO, PSO and CO. Provision of a sufficient learning environment proper implementation of the curriculum and effective evaluation system ensure the achievement of the specified learning outcomes. The college collects data on student learning outcome through different ways:

1. External examination results (university exam) 2. Involvement in curricular and extracurricular activities 3. Library Reading Encouragement

The examination results and feedback reports are analysed and steps for improvement are initiated. Performances of students in extracurricular activities are observed by the coordinators and the teachers-in charge of various Bodies.

#### ATTAINMENT OF COS:

Future of any Nation is in the hands of youth today. Thus, it is an inevitable educational need to teach students ethical values. The Institution offers courses that frame the best career of them. The Course outcome is inculcated in Curriculum.

The details are attached in the file.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.vrpccm.org/images/pdf/programme-course-outcomes.pdf">https://www.vrpccm.org/images/pdf/programme-course-outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

840

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.vrpccm.org/page/annual-reports">https://www.vrpccm.org/page/annual-reports</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.vrpccm.org/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2480000

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The future of any Nation is in the hands of young generation. In coordination with the mission of the college, the College attempts for the persona development of our students and make them a socially sensitive and responsible person. The Institution has dedicated NSS unit and NCC Units lead by energetic programme officers. The Institution believes that serving the people is serving to the society. NSS unit and a team of committed faculty members engage in the community development programmes.

SOCIAL AWARENESS NSS CAMP: A seven-day Special Residential camp is organized by NSS units every academic year. Through its special weeklong camps NSS focused on rural development. In the last Academic year approximately 25 KM distance from the College in

which awareness activities took place in the following mentioned areas:

- Play on Superstitious belief
- Health Awareness-Vaccination
- Health check up of Animals
- Swachh Abhiyan
- Education Empowerment

**NEIGHBOURHOOD OF COLLEGE COMMUNITY AWARENESS:**

Blood donation camp

Organ Donation Awareness

The college organizes programs to ensure awareness of gender equity at society level by organizing Rallies for Beti Bachav Beti Padhav, Save the Girl Child.

Voters Awareness

AIDS Awareness

Plastic free campaigns

Road Safety Abhiyan

Girl Education Awareness

Holistic Development Awareness

File Description	Documents
Paste link for additional information	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**33**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**2305**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

13

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities for teaching-learning and effective implementation of academic activities. The College encompasses a well maintained green campus with construction of 4720 Sqm. spread over 4.33 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. The college has adequate number of classrooms, ICT classrooms, Fully Automated

library, Studio, administrative office, Auditorium, Gym, Sport and game facilities, ladies common room, Yoga centre, wash rooms, Elevator for physically disabled.

TEACHING - LEARNING, VIZ., CLASSROOMS, LABORATORIES, COMPUTING EQUIPMENT ETC.

- **Classrooms:** The institution has 21 classrooms with adequate size, well-furnished desks and with newly purchased much comfortable seating benches, enough lighting with well ventilation. Most of all Classed are well equipped with ICT like Projectors.
- 4 Classes are have Smart Boards and all ICT facilities for teaching and learning.
- **Computer Laboratories:** There are 2 Computer laboratories.
  - 1 Lab is donated worth Rs.50, 00,000/- by our Faculty member Dr.Alkaben Kshatriya from the Grant received as a member of parliament.
  - **SCOPE-DELL Laboratory-Language Lab:**
    - This Lab is granted by Government of Gujarat, Higher Education Department.
    - The College has Nodal centre for SCOPE Examination
    - There are 25 Computers in Language lab.
    - It is well equipped with Projector and internet Wi-Fi facility of 100 mbps.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate number of classrooms, ICT classrooms, Fully Automated library, Studio, administrative office, Auditorium, Gym, Sport and game facilities, ladies common room, Yoga centre, wash rooms, Elevator for physically disabled.

- **Cultural :** A well-equipped Hall is avail for organizing cultural activities. Department of Dramatics has special equipments and necessary instruments for practice and conduct of cultural programs.

- **Sports and Games:** The institute played a proactive and supportive role in grooming students in sports. The institution has adequate facilities for sports and games.

**Indoor and Outdoor Game facilities:**

SR NO.

INDOR GAMES

OUTDOOR GAMES

1

Table Tennis

Basketball

2

Chess

Volleyball

3

Carom

Netball

4

Wrestling

Kabbadi

5

Judo

Ball Badminton

6

Cricket

Gymnasium: A well-equipped gym with advanced equipments like

Sr.No

Name of Equipment

1

Dumbbells (2.5kg to 25kg) 18

2

Plates ( 2.5kg to 25kg ) 18

3

Dumbbells stand 1

4

Plates stand 1

5

bars 3

6

Treadmills ( Auto) 3

7

spin bike 2

8

Adjustable bench 1

9

bench press stand 1

10

Over Head Extension 1

11

Chest Fly Back Fly 1

12

Shoulder Press Machine 1

13

Leg Press Machine 1

14

Let Pull Down Machine 1

15

Leg Extension 1

16

Bycep Crul Machine 1

17

Chest Press Machine 1

Yoga: Yoga practice is conducted in a separate yoga place by Dedicated Yog trainer. The special lectures on yoga are organized.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.vrpccm.org/page/sports">https://www.vrpccm.org/page/sports</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

21

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14113817

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

###### 1. SALIENT FEATURES OF THE LIBRARY:

1. Our Library is full automated since 2012-13
2. Recently library used library software Soul 3.0 latest version for automation
3. In all North Gujarat regions our library is the first library which has implemented RFID system in library
4. Library is also used Middleware software for RFID system
5. Contact less issue- return by self-issue-return KIOSK
6. Smart MIFARE library cum Id-card
7. Book Drop Station
8. Security gate on library entrance that restrict the anti-

theft part of the Library RFID Management System and also count users foot falls in the library

9. Library has its blog
10. New arrival display on screen
11. Air- conditioned reading room
12. Separate group discussion room

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
--	--------------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### **4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

##### **4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**133868**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

275

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi****SUFFICIENT BANDWIDTH FOR INTERNET CONNECTION**

- In computer Lab, for the usage of Computer students, the bandwidth of Internet is 100 mbps.
- In SCOPE-Language, for the Language lab students, the bandwidth of Internet is 100 mbps.
- Library has also sufficient Wi-Fi having 100 mbps. Internet capacity.
- For all students and faculties NOMO WI-FI with 100 mbps facility is active.
- The whole College building is connected with Wi-Fi internet facility for easy access. Library, Computer lab, SCOPE Lab and staff Room is connected with 100 mbps internet facility. Internet connected computers for the students, teachers and staff where the pen drives are used, have been installed with the Anti-virus software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

94

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10631577

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure is optimally used at all possibilities. The colleges use the building, land and equipments from 7:00 am to 6:30 pm during the working days. It is also used on Sundays as the study centre of the Dr. Babasaheb Ambedkar Open University works on Sundays also and thereby the computer centre of the college also remains in use on Sundays.

- We have a well-equipped and well-furnished computer lab. We have 50 computers with internet access.
- The building, equipments etc. whole infrastructure is owned by the trust that runs the college. So the trust and especially the trustee Mr. K. K. Patel, on behalf of the trust, often visits the premises and looks after all the concerned matters as follow.
- In Computer Lab. and DELL Havell's ELCB switches have been installed for taking precautionary measures against electrical hazards.
- In the library and administrative office electrical gadgets like stabilizers, Havell's ELCB switches etc. are used for regularizing voltage fluctuations.
- The equipments are maintained by the trust who has appointed a technician and electrician for the purpose. Complex repairing, if necessary, is got done by hiring the service of expert technician from the market.
- The college has a computer center with good number of computers. No service contract is made but when necessary; such services are made available by the college calling in an expert from the market.
- In the library and administrative office electrical gadgets like stabilizers, Havell's ELCB switches etc. are used for regularizing voltage fluctuations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

948

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://www.vrpccm.org/page/skill-development">https://www.vrpccm.org/page/skill-development</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
575	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
575	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

<b>189</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

<b>824</b>	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

<b>67</b>	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

37

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College believes in giving equal opportunity to the students in supporting the college faculty and Principal in running the affairs of the college transparently. The Students' Representative Committee of the college select the representatives by keeping certain criteria as characteristics of leadership, sincerity, hard work, commitment, honesty etc. This prepares the students for leadership roles, organizing events teamwork, execution skills. The major objectives are as under:

1. The Student Representatives play an important role in maintaining the code of conduct of the college and reporting any disciplinary issues to the committee members.
2. The Class Representatives help the class teacher in conducting class activities, Unit Tests, assignments as well as attendance of students.
3. To develop skills of students by involving them in the planning and implementation of academic and co-curricular activities.
4. To cultivate the learning process through practical experience that encourages and makes students more confident.
5. It also improves their communication and leadership skills.
6. At the end of every academic year, the students' representative Council is encouraged and awarded in the Annual Day Celebration for their active participation in conducting various activities of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### FINANCIAL SUPPORT FROM THE ALUMNI ASSOCIATION

1. Scholarship
2. Studio
3. Annual Day-Prize Distribution
4. Finical help to Needy Students

#### OTHER SUPPORT SERVICES FROM ALUMNI ASSOCIATION

1. Competitive Examination Week organization
2. Seminar or Guidance on UGC-NET, SLET, JRF Examination
3. Expert lectures on Mental Development-Subconscious Mind
4. GPSC/UPSC Examination Guidance

5. Expert sessions on Constitution of India
6. Women Empowerment Session
7. Personality Development Guidance
8. Retail Management Training
9. RBI Depository Awareness Session
10. Self Defence Programme for Girl Students for 15 Days
11. NEP 2020 conference sponsored by Alumni

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **A. ? 5Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **VISION**

To impart qualitative and value-based commerce education for academic excellence.

#### **MISSION**

To educate the students in such a way that they can become knowledgeable, responsible, skilled, cultured, self-reliant, self-disciplined, adventurous, confident and competent human-beings.

**INSTITUTIONAL GOVERNANCE AND LEADERSHIP ARE VISIBLE IN THE FOLLOWING VARIOUS PRACTICES**

- **NEP 2020 IMPLEMENTATION:** The College is affiliated to HNGU, Patan. The College has implemented NEP 2020 from the current

Academic year.

- **SUSTAINED INSTITUTIONAL GROWTH:** The institute has expanded infrastructure for providing sufficient facility and pace to develop themselves.
  1. Elevator for disabled friendly students and Blind people
  2. Solar Panel: There are Solar Panel installed in the rooftop for energy conservation.
  3. Gymnasium: A well-equipped gym with advanced equipments
  4. Fully automated Library has been developed.
  5. STUDIO-Teaching learning studio has been developed for improving teaching and learning.

**PARTICIPATION AND DECENTRALIZATION:**

The management has philanthropic approach. Practice of decentralization reflects in the policy, decision making, planning and administration.

The Institution has decentralized governance for efficient functioning.

1. **Governing Body:** The management of Institution promotes a culture of decentralization and Participative management involving all types of stakeholders in the process of decision making.
2. **College Development Committee:** College Development Committee acts as a bridge between management and the college. It approves Perspective plans prepared by IQAC.
3. **Principal:** The Principal is authorized person to take decisions regarding Academic, Administrative and financial matters in accordance with the policy.
4. **IQAC:** The IQAC plays a pivotal role at academic and administrative activities of the College. It paves the path to develop in 360 degree development.

File Description	Documents
Paste link for additional information	<a href="https://www.vrpccm.org/page/vision-and-mission">https://www.vrpccm.org/page/vision-and-mission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The effective leadership is visible in almost all institutional practices. Some of the practices are visible in almost all practices and especially at the following two levels:

**Student Level:**

- Most of the co-curricular and extra-curricular activities are handled by the students on their own very well. Teacher's day, welcome ceremony, farewell functions etc. are well organized and managed by the students.
- At student level, the institute has started a soft skill development programme, wherein the students are trained under various fields viz leadership, team building, decision making, time management, personal grooming etc.

**Faculty Level:**

- Faculty members are motivated to become member of professional bodies of respective fields.
- Management and leadership workshops are organized by the institute for development of their faculty members.
- Faculty members are given responsibilities of various committees of the college.
- The department in-charges are responsible for distribution of the workload and planning the departmental time table.
- The principal is consulted in case of grievances of faculty.
- The departments are free to check out the infrastructure plan which is required for the syllabus.
- The department in-charges invite suggestions regarding academic and supportive services which are then conveyed to the principal.
- Planning of training programme, workshops etc. is done by the department in-charges in consultation with the department faculty members.
- Purchase of equipments is done in the departments by the help of the concerned subject teachers, in charge of the departments and the purchase committee headed by the principal.

File Description	Documents
Paste link for additional information	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/perspective plan is effectively deployed at all levels in the following manner:

- The Faculty members are assigned responsibility of Sapt Dhara where it is their responsibility to manage all activities within the budget allocated and write a report.
- The outstanding achievement of the faculty is highlighted by the management and the principal of the institution on the annual day and on special occasions as well.
- Faculty members are encouraged to participate in training programmes organized by KCG, a State Govt. initiative in their respective subject of specialization and research areas.
- All faculty members have been provided with laptop facilities.
- Coverage in print media is a regular feature which is carried out as and when there are college activities and achievements.
- Eminent personalities from the state and town are invited to the college to grace the occasion of annual day celebration and other programmes.
- Periodic meetings of the Head of the institute with the Managing Trustee take place and annual meeting is held in the presence of the chairman and all the trustees with a view to share the pros and cons of the institute.
- The Principal is in constant touch with the faculty members and the non-teaching staff. The performance of all the members of the college is reported to the top management by the principal.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effectiveness of institutional bodies and their functioning is visible from policies, administrative setup, appointment & service rules and procedures, deployment of strategic plan etc.

#### ADMINISTRATIVE SETUP:

##### Governing Body:

The College has an organised governing structure under the efficient leadership of the Governing Body. The College Governing Body decides the policy, directs the staff, supervises and controls the affairs of the Institution. It decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion etc. All the decisions taken by governing body are in harmony with the vision and mission of the College. Principal acts as a link between Management and staff.

##### College Development Committee

##### Administrative Committees

##### IQAC

##### Grievance Redressal Mechanism:

Grievance Redressal Cell is setup to report the grievance of all staff members and students. There is Anti Ragging Cell established as per the direction of UGC. The College collects Anti- Ragging for both Students and Teachers while taking admission in the college. Grievances related to examination are taken care of by the examination committee. There is also RTI committee constituted as per the guidelines of Department of Higher Education of the State Government.

**Service Rules, Procedures, and Recruitment:**

The institution followed the Rules and regulations of the UGC, Govt. of Gujarat regarding recruitment of teaching and non-teaching staff. Momentary posts are recruited by the Management body as per the norms of the University and UGC. Institution follows the UGC for the promotion of the teachers.

THE FURTHER DETAILS ARE ATTCHED IN THE FILE.

File Description	Documents
Paste link for additional information	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>
Link to Organogram of the Institution webpage	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**1. PERFORMANCE APPRAISAL SYSTEM:**

- **Appraisal For Teaching Staff:**
  - Higher Education Department, Government of Gujarat is has policy of CAS for promotion.
  - The promotion requires 1 Induction Course, 2 Refresher

Course.

- In our College, it is compulsory for Faculty to publish at least 2 Research papers in a Term for quality enhancement.
- Appraisal For Non-Teaching Staff:
  - Major work for all non-teaching is administrative.
  - For the up gradation of their administrative skills, the college sends non-teaching representative for getting training in particular administrative areas such as Tally- Accounting , Finance, Academic Bank of Credit (ABC) of students, Online student Enrollment, Online pay scale, preparation of Retirement report, COGENT-Government Employee portal, online fee payment, online result declaration etc.

## 2. EFFECTIVE WELFARE MEASURES FOR TEACHING:

- A Registered Credit Society is run by Sardar Vidyabhavan Trust for the benefit of teaching and non-teaching staff of the college and all other sister-concerned colleges of the campus. The Credit society is engaged in the following activities:
- Paying 500 rupees every year to the children of all the peons for purchasing books and notebooks.
- Organizing a farewell functions for the retired member of the society.
- The college exempts the children of staff members from education fees.

## 1. EFFECTIVE WELFARE MEASURES FOR NON-TEACHING:

- The college also provides monetary help to the administrative staff by giving them each Rs. 1000/- for dress, Rs. 200/- for shoes, Rs. 500/- for yearly washing allowance, Rs. 150/- for an umbrella etc. every year. A cycle is given to a peon who is supposed to shoulder the administration-oriented responsibilities outside college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

13

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute follows the format of Performance Appraisal given for Grant-in-aid College. The faculties are supposed to fill at the end of every year and submit to the IQAC. Suggestions are also made by the principal himself to enhance the quality of works.

**Teaching Staff:**

- Evaluation of teacher and courses is done by the students. The results are discussed with the respective teacher.
- An appraisal form is used by the institute which the teachers are supposed to fill in and submit within the stipulated time.
- Teacher's diary is checked every semester.
- Principal takes feedback from stakeholders.

**Non-Teaching Staff:**

- Evaluation of Non-Teaching staff is done by the principal himself.
- If not, the member concerned is summoned alone in the office and he or she is made to find or his or her loopholes. Suggestions are also made by the principal himself to enhance the quality of works.

**Note:** Further details are attached in the file.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a well designed resource. The College has mobilization policy which aims optimal allocation of resources. Institute has been framed specific rules for the fund usage and resource utilization. The principal of college in coordination with Management, CDC and IQAC decides every year the strategies. The Complete transparency and accountability is ensured in the utilization of funds. The management monitors the process of fund mobilization and utilization.

**MOBILIZATION OF FUNDS:**

- Fees charged as per the Affiliating University and Government norms from students
- Our college is fully aided and included under section 2(f) section 12B of the UGC Act, 1956.
- College is qualified for RUSA Grant
- College is receiving Placement Grant
- College is receiving Panch parkalp Grant for Extension activities under NSS
- College is Nodal centre for receiving Finishing School Grant form Higher Education Department, government of Gujarat
- Gujarat Government has sanctioned and allotted Rs.28.80 Lacs for Research to our research scholars in last 5 years
- Various proposals forwarded to UGC, NAAC, and other Government and Non-Government
- Research cell of the College provides funds given by Research agencies for research papers
- The Alumni provides financial support for various activities.
- The funds are effectively utilized for the purpose for which it is granted and the income and expenditure are properly audited and filed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

67000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### MOBILIZATION OF FUNDS:

- Fees charged as per the Affiliating University and Government norms from students
- Our college is fully aided and included under section 2(f) section 12B of the UGC Act, 1956.
- College is qualified for RUSA Grant
- College is receiving Placement Grant
- College is receiving Panch parkalp Grant for Extension activities under NSS
- College is Nodal centre for receiving Finishing School Grant form Higher Education Department, government of Gujarat
- Gujarat Government has sanctioned and allotted Rs.28.80 Lacs for Research to our research scholars in last 5 years
- Various proposals forwarded to UGC, NAAC, and other Government and Non-Government
- Research cell of the College provides funds given by Research agencies for research papers
- The Alumni provides financial support for various activities.
- The funds are effectively utilized for the purpose for which it is granted and the income and expenditure are properly audited and filed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

For institutionalizing the quality assurance strategies and processes Internal Quality Assurance Cell (IQAC) has contributed significantly. A functional IQAC is a proof of quality maintenance and assurance of academic and administrative activities. The administration of the institution is maintained involving of the staff at every level. The IQAC formulates programme and then it is put up in the staff meeting where it is discussed and then each faculty member is given responsibility as per the plan. IQAC communicates and assign duties and responsibilities to each staff by conducting departmental meetings periodically. The principal in association with IQAC takes a close review of all the staff activities and suggests improvements wherever necessary. Both the curricular and extra-curricular activities are held quite smoothly by the active participation of the staff under the banner of IQAC. The teachers have been quite supportive to the academic needs of the students by offering reading materials, tutorials and add on programs. Each person in the office has been provided with a computer. Specific duties are allocated to the support staff. There is a regular External Audit by the Management and the Government. The office staff is trained and qualified CCC with the help of IQAC. Seminars, conferences, workshops etc. are organised under the aegis of IQAC.

Note: Further Details are attached in file.

File Description	Documents
Paste link for additional information	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college IQAC firmly follows few activities which reflect the institutional reviews of teaching learning process, structures & methodologies of operations and learning outcomes are carried out at periodic intervals through IQAC keeping in mind the set norms. To communicate the quality assurance policies, the college publishes a prospectus and a magazine wherein all the achievements of students as well as teaching and non-teaching staff members are highlighted. We invite stakeholders for participating in various

activities of the college especially Annual Day celebration. Parents are invited for interactions with the principal, all head of the departments and subject teachers as well. News / Information / developments are published in the local leading newspapers. The Principal meets the Management to appraise the developments of the college. The college organizes books' exhibition in the library where stakeholders and people from the community are invited. The college has a strong representation in the University administrative bodies like Academic council, Senate and Syndicate etc. Examination results are evaluated regularly. The accounts are computerized. Tally programme is used for accounting. Each person in the office has been provided with a computer. Specific duties are allocated to the support staff. There is a regular External Audit by the Management and the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.vrpccm.org/#">https://www.vrpccm.org/#</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room
4. 33% NCC Girl Cadet Admission
5. Banner Displaying the Emergency Help
6. 15 Days self defense programme every year
7. Fashion Design Course special Girls
8. Women Development Cell related Activities

Safety and Security: The following measures have been adopted by college for safety and security:

1. Security Guard
2. CCTV Monitorin
3. Suggestion Box
4. Grievance Redressal Committee
5. Anti-ragging Committee
6. Discipline Committee
7. Health Aid Facilities
8. Fire Safety Equipments
9. Cleanliness Committee
10. Gender sensitivity awareness programmes
11. Women Development Cell

Counselling: The College provides counselling in various genres for betterment of the students. The details are as following:

1. Mentoring
2. Parent Teacher Interaction

Common Room Facility : The college provides adequate facilities to Girls as well as boys which are as follows:

1. **Separate common room:** The College provides separate common rooms and washrooms for girls and boys.
2. **Girls' common room facility:** The desks are arranged for sitting and easy chairs are also placed. It is equipped with facilities like Sanitary Napkin Vending Machine and incinerator machine. It is well ventilated.
3. **Boy's common room facility:** The desks are arranged for sitting. It is well ventilated.

File Description	Documents
Annual gender sensitization action plan	<p><u>Institution shows gender sensitivity in providing facilities such as: 1. Safety and Security 2. Counselling 3. Common Room 4. 33% NCC Girl Cadet Admission 5. Banner Displaying the Emergency Help 6. 15 Days self defense programme every year 7. Fashion Design Course special Girls 8. Women Development Cell related Activities</u></p> <p><u>Safety and Security: The following measures have been adopted by college for safety and security: Security Guard CCTV Monitorin Suggestion Box Grievance Redressal Committee Anti-ragging Committee Discipline Committee Health Aid Facilities Fire Safety Equipments Cleanliness Committee Gender sensitivity awareness programmes Women Development Cell</u></p> <p><u>Counselling: The College provides counselling in various genres for betterment of the students. The details are as following: Mentoring Parent Teacher Interaction Common Room Facility : The college provides adequate facilities to Girls as well as boys which are as follows: Separate common room: The College provides separate common rooms and washrooms for girls and boys. Girls' common room facility: The desks are arranged for sitting and easy chairs are also placed. It is equipped with facilities like Sanitary Napkin Vending</u></p>

	<p><u>Machine and incinerator machine. It is well ventilated. Boy's common room facility: The desks are arranged for sitting. It is well ventilated.</u></p>
<p>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information</p>	<p><u>Institution shows gender sensitivity in providing facilities such as: 1. Safety and Security 2. Counselling 3. Common Room 4. 33% NCC Girl Cadet Admission 5. Banner Displaying the Emergency Help 6. 15 Days self defense programme every year 7. Fashion Design Course special Girls 8. Women Development Cell related Activities</u>  <u>Safety and Security: The following measures have been adopted by college for safety and security: Security Guard CCTV Monitorin Suggestion Box Grievance Redressal Committee Anti-ragging Committee Discipline Committee Health Aid Facilities Fire Safety Equipments Cleanliness Committee Gender sensitivity awareness programmes Women Development Cell</u>  <u>Counselling: The College provides counselling in various genres for betterment of the students. The details are as following: Mentoring Parent Teacher Interaction Common Room Facility : The college provides adequate facilities to Girls as well as boys which are as follows: Separate common room: The College provides separate common rooms and washrooms for girls and boys. Girls' common room facility: The desks are arranged for sitting and easy chairs are also placed. It is equipped with facilities like Sanitary Napkin Vending Machine and incinerator machine. It is well ventilated. Boy's common room facility: The desks are arranged for sitting. It is well ventilated.</u></p>
<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-</b></p>	<p><b>C. Any 2 of the above</b></p>

**based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following the proverb "Prevention is better than cure", we follow the principle of '3Rs' i.e., Reduce, Reuse, and Recycle.

### 1. Solid Waste

The solid waste is biodegradable and non-degradable that is eradicated mainly from the classrooms, laboratories, Library, Toilets, Canteen etc. We have kept bins to collect and sweeping staff maintain it properly. The barrels have been kept at proper places to collect the simple waste consisting of wasted papers, leaves of trees, plastic bottles, rags etc. The Municipality has made an arrangement for the disposal of this compact waste.

Further, the College has initiated 'Plastic Free Campus Movement' to create awareness by prohibiting the use of polythene in the campus. Even the Campus Canteen makes extensive use of eco-friendly paper plates and cups in occasions.

### 2. Liquid Waste

The college maintains proper drainage system for disposal of the liquid wastes generated in Laboratories, toilets and RO systems through sewage tanks to the municipal main drain.

### 3. E-Waste

The college has taken steps for proper disposal of all kinds of electronic (E-waste) waste, such as batteries, cells, useless/obsolete electronic devices, computers, monitors and printer cartridge, UPS etc. by submitting the E-waste to the Trust for proper disposal through E-waste scrap dealer.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit</b>	<b>A. Any 4 or all of the above</b>

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**To strengthen the sense of Nationalism, cultural integrity and harmony amongst the students from various Communities, the college**

organizes and celebrates various National as well Regional festivals and birth-death anniversaries. The main objective is to awaken the students about National Integrity, tolerance, Unity and diversity of various Ethnicities. The College celebrates the following Festivals:

1. Independence Day
2. Republic Day
3. Organ Donation Drive
4. Anti Intoxication Day
5. Language Bridge Course
6. Azadi ka Amrut Mahotsav- Indian Freedom Fighter
7. Teacher's Day Celebration
8. Blood Donation Camp
9. Voter Awareness Programme
10. .Saptdhara Activities
11. World Yog Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Teaching is noble profession. It is inevitable to make our employees and students to digest the values, duties, rights and responsibilities as a citizen of any nation. This is the core concept of our College teaching approaches. By inculcating such concept, the College regularly organizes the following activities to awaken students for their responsibilities as a part of their citizenship duty:

1. Election Awareness- Voter Awareness Programme
2. Freedom struggle of India Programme
3. Health Nutrition Fortnight
4. Save water Campaign
5. National Unity Day

- 6. World AID'S awareness Day
- 7. Teacher's Day
- 8. Republic Day
- 9. Indepence Day
- 10. Fit India-Run India-Azadi ka Amrut Mahotsav
- 11. Cleanliness Drive

The core aspect of celebrating such awareness programme is to awaken today's youth for their duties towards Nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals

- Celebration of Birth Anniversary of Swami Vivekananda:

We celebrated Swami Vivekananda Birth Anniversary in our college.

- Celebration of 125th Birth Anniversary of Subhashchandra Bose:

We celebrated Subhashchandra Bose Birth Anniversary in our college.

- Celebration of 150th Birth Anniversary of Mahatma Gandhi:

We celebrated 150th Birth Anniversary of Mahatma Gandhi in our college.

- Celebration of Azadi Ka Amrit Mahotsav
- Celebration of National Voting Day
- Celebration of 72nd Independence Day
- Celebration of 72nd Republic Day
- Celebration of International Women Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Practice 1

1 Title of the Practice: A 360-degree angle Development for Students and Faculty

### PRACTICE 2

1 Title of the Practice: EARN WHILE LEARN (PHILANTHROPIC APPROCH-SELF EMPLOYEMENT SKILL)

The detail is attcahed in the file

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Generally in all the Colleges, Library is considered as a common a bridge of learning as well general practice of teaching-learning aid. Library is naturally and inevitably available in all Colleges. However, we consider Library is our distinctive practice. It has unique Automation features which is avail only in our Institute in whole Gujarat. The following are the reasons for the same:

TWO TIMES PERSISTENTLY AWARD FOR TOP 10 USERS OF INDIA

FULLY WI-FI, COMPUTER AND AIR-CONDITIONED ESTABLISHED READING HALL SEPARATE FOR UG GIRLS-BOYS AND PG GIRLS-BOYS

DISTINCTIVE FACILITIES AND SERVICES AT LIBRARY

LIBRARY BLOG

DISPLAY SECTION FOR MAGAZINE & JOURNALS

ANTI-THEFT PART OF THE LIBRARY RFID MANAGEMENT SYSTEM AND FOOT FALLS COUNT APPLICATION

STUDENT SELF OPERATED LIBRARY AUTOMATION FOR ISSUING AND RETURNING BOOK

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The following are the plans for coming Academic Year:

1. Develop library website for giving more online services.
2. To create library Web OPAC.
3. Creation of institutional repository with open source software.
4. Setup of audio/visual-digital Library.